

Date received in office _____

**Mississippi Board of Animal Health
“I Care for Animals” car tag program**

GRANT APPLICATION
updated January 2018

Date _____

Name of organization _____

Address _____

City _____ Zip code _____

Organization telephone _____

Organization web site _____

Organization email _____

Contact person _____ Contact person telephone _____

Contact person email _____

List what counties and cities you serve _____

Non-profit tax exempt number _____

Name and title of person authorized to execute binding documents _____

Signature and title of person authorized to execute binding documents _____

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1. Describe the organization (date established, mission, goals, number of animals served, type of organization ie: shelter, foster-only, spay/neuter program).

2. Describe significant past projects or activities completed by the organization.

3. Provide a list of all current officers and board of directors (include telephone numbers, addresses and email addresses).

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Current officers and board of directors (Continued)

4. Name of project or grant activity

5. Description of project, including a financial plan for grant funds. (All spay/neuter projects must include chart below, in addition to the narrative.)

Species	Type of Alter	Number	Average Cost per Animal paid by the client	Average Cost per Animal paid with grant funds	Total Cost
Dog	Spay				
Dog	Neuter				
Cat	Spay				
Cat	Neuter				

Grand Total

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6. Identify other parties to be involved, including name, address, phone number and email address:
(Example: participating veterinarians)

7. Identify the type and number of animals expected to be involved in the project.

8. Requested grant amount.

An incomplete grant application will not be reviewed and will be returned to the organization or governing authority. The awarding of grants is at the discretion of the Mississippi Board of Animal Health.

Animal Care Fund Regulation

Pursuant Miss. Code Ann. 69-15-19 the Mississippi Board of Animal Health is charged with administering those funds collected from the "I Care For Animals" car tag program. Accordingly, these rules have been developed to implement the Animal Care Fund program.

1. Application

- a. Any person or other entity (hereinafter "Applicant") desiring to acquire monies from the Animal Care Fund (hereinafter "the Fund") shall complete and submit an application to the Mississippi Board of Animal Health (hereinafter "the ("MBAH)").
- b. The application shall require the Applicant to specify the name of the project/activity or event (hereinafter "Project"), on which the funds are to be used and the details of the Project, such as expenses, costs, completion dates, locations of planned activities and other necessary requirements. Applications must be submitted at least thirty (30) days prior to a board meeting of the MBAH in order to be placed on the agenda. The MBAH. shall then decide whether or not to recommend that an applicant shall receive a grant from the Fund.
- c. Those Projects requesting monies from the Fund for spay/neutering activities shall receive priority by the Board over other applications, in its consideration of the distribution of monies from the Fund.
- d. Applications shall contain a signature of the person authorized by the applicant to execute binding documents. Also attached to the application for a private applicant shall be a copy of the organization's articles of incorporation, the IRS tax-exempt determination letter (or documentation of its pending status), a list of officers and directors (with addresses and telephone numbers), and a copy of any reports, newsletters or other information of the organization's activities.
- e. Under no condition are monies distributed from the Fund to be used for euthanasia activities.

Amended: February 14, 2014

Source: Miss. Code Ann. §69-15-19

2. a. There shall be no appeal process for those Projects or organizations which were determined by a local authority to not warrant funding.
- b. Both the MBAH and the local authority shall provide written notification of their decisions on a project to the applicant.
3. The transfer of Funds through which a Board of Supervisors or Municipality shall donate Fund monies to a private organization shall be limited to only those organizations or groups recognized as legal entities under Mississippi law and approved as a tax exempt organization by the Internal Revenue Service status.
4. The MBAH shall create an Animal Care Fund Advisory Group (hereinafter "the Advisory Group") comprised of individuals who represent various animal care and volunteer organizations from areas located throughout the state. The MBAH shall have complete discretion in selecting these individuals and shall make every effort to select said individuals from organizations located at each geographic region of the state of Mississippi. The purpose of this group is to meet with the State Veterinarian (or designated person) to review the applications and to provide a recommendation to MBAH as to acceptable allocations from the Fund. Such recommendations shall be advisory only.

5. At no time shall a local authority allocate the entirety of the monies held in the Fund.
6. Within 60 days of completion of a Project, a brief report providing information on the Project's successes, difficulties and recommendations for improvements, shall be submitted to the MBAH by the grant recipient for inclusion in the Project file.
7. Any approved organization receiving funds through a Board of Supervisors or Municipality, shall retain all records and documentation associated with the awarded Project, for a period of no less than three years. MBAH shall have the right to audit these records, upon reasonable notice, to verify and certify that all funds were expended as designated by the Project.

SEC. 69-15-19. Animal Care Fund.

- 1 As used in this section, the term "qualified nonprofit organization" means an IRS tax-exempt 501(c)(3) or similar nonprofit organization that has been approved by the Mississippi Board of Animal Health.
- 2 There is created in the State Treasury a special fund to be known and designated as the "Animal Care Fund." There shall be deposited in the fund:
 - (a) The additional fees collected from the issuance of distinctive license tags under [Section 27-19-56.18](#);
 - (b) Any gifts, grants, donations or matching money from federal, state or local governmental bodies and private persons, associations, groups or corporations making contributions to the fund; and
 - (c) Any other monies as the Legislature may appropriate or authorize to be deposited therein.
- 3 The special fund created under subsection (1) of this section shall be administered by the Mississippi Board of Animal Health. Monies in the special fund shall be allocated and distributed by the Mississippi Board of Animal Health to and among the boards of supervisors of each of the counties, the governing authorities of municipalities in the state and qualified nonprofit organizations. Monies allocated, distributed and received by the boards of supervisors, governing authorities and qualified nonprofit organizations may:
 - (a) Be expended for the operation and support of county or municipal agencies, boards or departments that provide food, shelter and care, and/or spaying and neutering of lost, abandoned or unwanted pets;
 - (b) Be expended for the creation, development or expansion of such agencies, boards or departments; or
 - (c) Be donated by the boards of supervisors and governing authorities to nonprofit groups, organizations and associations that operate similar programs. However, priority for expenditure of such monies shall be given to spaying and neutering programs. None of such monies may be expended for euthanasia. The Mississippi Board of Animal Health is authorized to use a portion of the fund, in an amount not to exceed Two Thousand Dollars (\$2,000.00) a year, to fund administrative expenses.
- 4 The Mississippi Board of Animal Health shall adopt rules and regulations governing the proper administration of the Animal Care Fund, and establishing guidelines and criteria for the distribution and allocation of monies in the fund, including qualifications for those groups, organizations and associations qualified to accept monies or to which boards of supervisors and governing authorities may make donations.

SOURCES: Laws, 2000, ch. 536, § 6; Laws, 2007, ch. 358, § 1, eff from and after July 1, 2007.